



DAMAYAN SA CAVITE COMMUNITY MULTI-PURPOSE COOPERATIVE (DACCO MPC)

2<sup>ND</sup> Floor, DACCO MPC Building, #40 Anabu Road,

Anabu II-B, Imus City, Cavite

Contact No. 546-7497 / 09175448439 / 09500564158

LOAN APPLICATION FORM

(NOTE: FILL UP PROPERLY AND WRITE LEGIBLY. FILL UP ALL NECESSARY INFORMATION/S. INCOMPLETE INFORMATION WILL DELAY THE PROCESSING OF THE LOAN.)

Type of Loan: \_\_\_\_\_

Date of Application: \_\_\_\_\_

I. Applicant's Personal Information

Name of Applicant: \_\_\_\_\_

\_\_\_\_\_ Contact No.: \_\_\_\_\_  
Surname First Name Middle Name Date of Birth: \_\_\_\_\_

Present Address: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Sex: \_\_\_\_\_

Civil Status: \_\_\_\_\_

\_\_\_\_\_ Tin No.: \_\_\_\_\_  
House Number/Blk Lot/Subd. Barangay Municipal Province Valid ID: \_\_\_\_\_

Occupation: \_\_\_\_\_ Source of Income: \_\_\_\_\_ Monthly Income: \_\_\_\_\_

Business Type / Name of Agency: \_\_\_\_\_

Business Address/Agency Address: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_ Occupation: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_

I hereby apply for a loan of \_\_\_\_\_ pesos for a period of \_\_\_\_\_ (days / months / year/s) at the present interest rate of \_\_\_\_\_ percent per month/annum payable in \_\_\_\_\_ amortization to be paid in daily / monthly / annually equal installments of \_\_\_\_\_ pesos.

Purpose/s of the Loan: \_\_\_\_\_

II. Property (ies) Offered as Collateral:

Description of Property(ies) (State the title/Tax Declaration No., location, lot area, type of land, improvement & area, etc.)	Market Value (MV)	Appraised Value (AV)	Loan Value (LV)
Margin of Safety			

I further Certify that the above statements are true and correct and that in case of misrepresentation, the Cooperative has the right to demand the full balance of my loan including all charges attached thereto and may further result to the termination of my membership. I authorize the DACCO MPC to obtain such other information as may be required in connection with this application. I am aware that to use the proceeds of this loan for purposes other than those indicated herein is prohibited.

\_\_\_\_\_  
(Signature over Printed Name of Borrower)

\_\_\_\_\_  
(Signature over Printed Name of the Spouse)

CREDIT ASSESMENT/VALIDATION

(TO BE FILLED-UP BY THE LOAN OFFICER/ACCOUNTING CLERK)

This is to certify that the MAKER/BORROWER/MEMBER and his/her corresponding CO-MAKER/S of this Loan Application have the following account balances/obligations with this Coop.

Name (borrower): \_\_\_\_\_ Date of Membership: \_\_\_\_\_  
Savings Deposit: \_\_\_\_\_  
Time Deposit: \_\_\_\_\_  
Paid-up Share Capital: \_\_\_\_\_  
Existing Loan: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Total loan balance: \_\_\_\_\_

Name (co maker): \_\_\_\_\_ Date of Membership: \_\_\_\_\_  
Savings Deposit: \_\_\_\_\_  
Time Deposit: \_\_\_\_\_  
Paid-up Share Capital: \_\_\_\_\_  
Existing Loan: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Total loan balance: \_\_\_\_\_

Name (co maker): \_\_\_\_\_ Date of Membership: \_\_\_\_\_  
Savings Deposit: \_\_\_\_\_  
Time Deposit: \_\_\_\_\_  
Paid-up Share Capital: \_\_\_\_\_  
Existing Loan: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Total loan balance: \_\_\_\_\_

(If more than two co maker use additional form)

Other comments/recommendations:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I further certify that the above assessment and validation are based on records and performance the member-borrower/co maker/s and have been further verified to be true and correct to the best of my knowledge.

Prepared by:  
\_\_\_\_\_  
(Signature over Printed Name)                      (Position/Designation)                      (Date of Validation)

Additional comments/recommendations (coop manager):  
\_\_\_\_\_  
\_\_\_\_\_

FOR USE OF COOPERATIVE ONLY

ACTION ON THE LOAN APPLICATION

Manager	Credit & Collection Committee	Board of Directors
__ Recommended/ __ Approved for _____ pesos	__ Recommended/ __ Approved for _____ pesos	Approved for _____ pesos / __ Disapproved due to: _____
__ Disapproved/ __ Recommended for disapproval due to:	__ Disapproved/ __ Recommended for Disapproval due to:	_____
_____	Signature/Date _____	
Signature _____	Signature/Date _____	Board Res. No. _____
Date _____	Signature/Date _____	Date _____



# DAMAYAN SA CAVITE COMMUNITY MULTIPURPOSE COOPERATIVE (DACCO MPC)

2<sup>ND</sup> Floor DACCO MPC Bldg. # 40 Anabu II-B Imus City, Cavite

## PANGAKO NG KASAMA SA PAG-UTANG

(CO-MAKER/GUARANTOR STATEMENT)

Ako/kami ✓ \_\_\_\_\_ at ✓ \_\_\_\_\_ ay pumapayag na maging kasama sa pag-utang (co-maker/guarantor) ng miyembrong si G./Gng. ✓ \_\_\_\_\_ sa kanyang hinihiling na utang sa Damayan sa Cavite Community Multipurpose Cooperative (DACCO MPC) na nagkakahalaga ng ✓ \_\_\_\_\_ PESOS (P/✓ \_\_\_\_\_). Dahil dito, ako/kami ay kusang loob na lalagda sa kaukulang Pangako ng Pagbabayad (Promissory Note).

Bilang kasama sa pangungutanng (co-maker/guarantor), lubos kong/naming naiintindihan ang aking/aming responsibilidad na sakaling hindi makabayad si G./Gng. ✓ \_\_\_\_\_ sa nasabing hinihiling na utang, ako/kami ay may obligasyon na bayaran ang nasabing halaga o anumang bahagi nito na hindi nya nabayaran.

Pangalan ng kasama sa pag-utang (Co-maker/Guarantor): ✓ \_\_\_\_\_

Tirahan: ✓ \_\_\_\_\_

[ ] Nagmamay-ari ng Bahay [ ] Nangungupahan Telepono Bilang: ✓ \_\_\_\_\_

Pangalan ng Asawa: ✓ \_\_\_\_\_

Hanapbuhay: [ ] Empleyado ( [ ] Permanente [ ] Kontraktual ) [ ] May Negosyo

Buwanan o Taunang Kita: ✓ \_\_\_\_\_

Pangalan ng Kumpanya/Negosyo: ✓ \_\_\_\_\_

Adres ng Kumpanya/Negosyo: ✓ \_\_\_\_\_

Posisyon sa Kumpanya/Negosyo: ✓ \_\_\_\_\_

Pangalan ng kasama sa pag-utang (Co-maker/Guarantor): ✓ \_\_\_\_\_

Tirahan: ✓ \_\_\_\_\_

[ ] Nagmamay-ari ng Bahay [ ] Nangungupahan Telepono Bilang: ✓ \_\_\_\_\_

Pangalan ng Asawa: ✓ \_\_\_\_\_

Hanapbuhay: [ ] Empleyado ( [ ] Permanente [ ] Kontraktual ) [ ] May Negosyo

Buwanan o Taunang Kita: ✓ \_\_\_\_\_

Pangalan ng Kumpanya/Negosyo: ✓ \_\_\_\_\_

Adres ng Kumpanya/Negosyo: ✓ \_\_\_\_\_

Posisyon sa Kumpanya/Negosyo: ✓ \_\_\_\_\_

Pinapatunayan ko/namin na ang mga nakasaad sa itaas ay pawang totoo at tama.

✓ \_\_\_\_\_  
(Pangalan at Lagda ng Kasama sa Pag-utang)  
Co-Maker/Guarantor

✓ \_\_\_\_\_  
(Pangalan at Lagda ng Kasama sa Pag-utang)  
Co-Maker/Guarantor



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**Contact No. 546-7497 / 09175448439 / 09224635281**

**HOUSEHOLD INCOME AND EXPENSES FORM**

MONTHLY INCOME		
SOURCE OF INCOME:	Borrower	Spouse
1. Salaries and Wages (Net)		
2. Income from Business (Net)		
3. Other Income		
Total Income	P	
Less: Expenses		
1. Food Expenses		
2. House Rentals		
3. Education Fees: Tuition Fees		
Miscellaneous		
Book, School Supplies, etc.		
4. Clothing		
5. Medical and Dental Expenses		
6. Personal Hygiene Expenses		
7. Cooking gas Expenses		
8. Transportation		
9. Water Bill		
10.Electricity Bill		
11. Telephone/Internet Bill		
12. Laundry Expense		
13. Salary for Helper		
14. Taxes and Licenses		
15. Productive Loans (other Banks/Coops		
16. Housing Amortization		
17. Vehicle Amortization		
18. Appliance Amortization		
19. Payments of Premiums		
20. Others (pls. specify)		
Total Expenses	P	
Net Savings (after all expenses deduction)	P	

I hereby certify to the correctness and truthfulness of above statements according to my personal knowledge and belief. Any false declaration, which may be discovered, shall cause the disapproval of my loan application.

\_\_\_\_\_  
Signature over Printed Name of Borrower

\_\_\_\_\_  
Date